



MAINTENANCE

DESIGN & CONSTRUCTION

1037 Bill Bacc Rd. • McComb, MS 39648 • (601) 249-3968 • (601) 248-8526 Mobile

## APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability veteran status, or any other legally protected status.

(PLEASE PRINT)

Name:	Date:	
Address:	City:	State:
Home Phone: ( ) -	Cell Phone: ( ) -	
Social Security Number:	Driver's License Number:	
Proof of United States citizenship or immigration status can be provided?		Yes / No

**Position Applied For:** \_\_\_\_\_

*Good physical health is required to perform job responsibilities. The daily routine will include extended time on feet, repetitive bending and kneeling, and heavy lifting. There will be routine exposure to chemicals, noise, machinery, construction, and weather related hazards.*

Available to work:  Full-Time  Part-Time Available To Start: \_\_\_\_\_

Do you have reliable transportation: Yes / No Best time to contact you: \_\_\_\_\_

### EDUCATION, TRAINING, AND SPECIALIZED SKILLS:

High School:	Years Completed:	Graduation:	Yes / No
College:	Years Completed:	Graduation:	Yes / No
Relevant Training: (specify)			Yes / No
Relevant Experience: (specify)			Yes / No
Specialized Skills: (specify)			Yes / No
Additional Comments:			

**WORK EXPERIENCE:** Start with your present or last job.

Employer:	Work Performed:
Phone: ( ) -	
Position:	
Hourly Rate / Salary:	
May we contact: Yes / No	
Reason for leaving:	
Employer:	Work Performed:
Phone: ( ) -	
Position:	
Hourly Rate / Salary:	
May we contact: Yes / No	
Reason for leaving:	
Employer:	Work Performed:
Phone: ( ) -	
Position:	
Hourly Rate / Salary:	
May we contact: Yes / No	
Reason for leaving:	

**APPLICANT'S STATEMENT:**

*I certify that the answers given herein are true and complete. I authorize possible investigation and verification of all statements contained in this application for employment consideration.* Initials \_\_\_\_\_

*I hereby understand and acknowledge that, unless otherwise noted, Exterior Design and Landscape Company, Inc. implements a (2) week trial basis, that upon completion may contribute towards a (90) day probationary period, that upon completion may result in a regular full-time position.* Initials \_\_\_\_\_

*I hereby understand and acknowledge that any employment relationship with Exterior Design and Landscape Company, Inc. is of an "at will" nature, which means that either the employee or employer may terminate the relationship at any time, with or without cause.* Initials \_\_\_\_\_

*I hereby understand and acknowledge that Exterior Design and Landscape Company, Inc. may perform random drug testing. In the event of positive test results or refusal of testing, termination of employment will be immediate. Use or possession of alcohol and/or illicit drugs while working will also result in immediate termination.* Initials \_\_\_\_\_

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Applications are considered active for 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

**Personal References** (Do not include family members)

Name	Phone Number	Occupation
1.		
2.		
3.		

How did you hear about Exterior Design and Landscape, Inc. and possible employment opportunities?
